

| Task / Planning Risk Assessment Form | | | | | | | | | | | | |
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| Project Name: | |  | | Job Number: | |  | Date: | |  | | | |
| Prepared By: | |  | | | | | Team: | |  | | | |
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| Item No | Activity Description | | Hazard/Risk | Risk | Preventative Actions (Refer Example) | | | ResRisk | | **Action By** | **Action When** | **Status** |
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| Special Personnel Skills / Training | Special Equipment | Personal Protective Equipment |
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| Procedures to be developed | Task / Operations Interface Issues | Permits to be Obtained |
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| SYMMETRICAL LOGO.jpg  Example: | | | | | | | | | | |
|  | Consequences | | | | | |  | ***Preventative Action Type*** | | *Status* |
| Probability | Catastrophic | | Critical | | Marginal | Negligible | * Design * Substitution * Redesign * Separation * Administration * Training * SWP/PPE | *Design Hazards Out.*  *Replace the Material or Process with a less Hazardous One.*  *Redesign the Equipment to reduce or move the hazard.*  *Isolate the hazard by guarding or enclosing.*  *Adjusting the time or conditions of exposure to risk*  *Training and selecting persons to suit the skills required.*  *Using Safe Work Procedures with PPE.* | O = Open  *C = Closed* |
| Frequent | 1.1 | | 1.3 | | 1.6 | 3.5 |
| Probable | 1.2 | | 1.5 | | 2.3 | 3.6 |
| Occasional | 1.4 | | 2.2 | | 3.2 | 4.1 |
| Remote | 2.1 | | 2.4 | | 3.4 | 4.2 |
| Improbable | 3.1 | | 3.3 | | 3.7 | 4.3 |
|  | Assessed Risk Class | | | | | |  |
| 1 = High | 2 = Moderate High | | 3 = Moderate / Low | | 4 = Low |  | | | |