

| Task / Planning Risk Assessment Form |
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| Project Name: |  | Job Number: |  | Date: |  |
| Prepared By: |  | Team: |  |
|  |
| Item No | Activity Description | Hazard/Risk  | Risk | Preventative Actions (Refer Example) | ResRisk | **Action By** | **Action When** | **Status** |
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| Special Personnel Skills / Training | Special Equipment | Personal Protective Equipment |
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| Procedures to be developed | Task / Operations Interface Issues | Permits to be Obtained |
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| SYMMETRICAL LOGO.jpgExample: |
|  | Consequences |  | ***Preventative Action Type*** | *Status* |
| Probability | Catastrophic | Critical | Marginal | Negligible | * Design
* Substitution
* Redesign
* Separation
* Administration
* Training
* SWP/PPE
 | *Design Hazards Out.**Replace the Material or Process with a less Hazardous One.**Redesign the Equipment to reduce or move the hazard.**Isolate the hazard by guarding or enclosing.**Adjusting the time or conditions of exposure to risk**Training and selecting persons to suit the skills required.**Using Safe Work Procedures with PPE.* | O = Open*C = Closed* |
| Frequent | 1.1 | 1.3 | 1.6 | 3.5 |
| Probable | 1.2 | 1.5 | 2.3 | 3.6 |
| Occasional | 1.4 | 2.2 | 3.2 | 4.1 |
| Remote | 2.1 | 2.4 | 3.4 | 4.2 |
| Improbable | 3.1 | 3.3 | 3.7 | 4.3 |
|  | Assessed Risk Class |  |
| 1 = High | 2 = Moderate High | 3 = Moderate / Low | 4 = Low |  |